



Setting up an online Tribute Page

When setting up an online fundraising page you can do this through either JustGiving or Virgin Money Giving. Although we like to encourage people to use Virgin Money Giving because they charge a smaller fee the choice is entirely up to you.

How to set up a Virgin Money Giving page

1. Start by following this [link](#).
2. Type in your loved one's details and click 'next'.
3. Find Grove Cottage by searching 'Grove Cottage Bishop's Stortford Mencap' and click the plus sign next to our logo.
4. Click the link at the bottom 'Create my page'
5. Under the link 'Share their story' you can add a message with why you have chosen to fundraise for Grove Cottage. You will also be able to edit your page to add more information and to add images.
6. When you have finished share the link to your fundraising page with friends and family.

How to set up a JustGiving page

1. Visit the Grove Cottage JustGiving page by [clicking here](#)
2. On the right-hand side click the link 'Fundraise for us'
3. You will then be asked to sign in. If you do not already have an account with JustGiving you will need to set one up
4. You will be given four options to choose from, select 'Remembering someone'
5. You will then be prompted to fill in details about your loved one, once you have filled in all the details click 'Create your page'
6. You are then able to edit the finer details of your page and add photos and a longer description
7. When you have finished share the link to your fundraising page with friends and family.