

Codicil Form

Updating your Will

If you have already made a Will and now wish to add Grove Cottage, Bishop's Stortford Mencap, as a beneficiary, you need to complete this simple Codicil Form. A Codicil is a supplement that alters or adds to an existing Will. Please keep your Codicil with your Will, in a safe place. You don't need this form if you haven't yet made your Will.

I (full name) _____

of (address) _____

_____ Postcode _____

Declare this to be the **first /second /third** Codicil to my Will,

Dated and made on date _____

I give (please tick as appropriate):

- ☐ The sum of £ (state the amount) _____
- ☐ A specific item of _____

To Grove Cottage, known as Bishop's Stortford Mencap, 151 London Road, Bishop's Stortford, CM23 3JX, registered charity number 1122298 (England and Wales) for its charitable purposes and I further direct that the receipt of the Treasurer or other proper officer of Grove Cottage for the time being shall be a full and sufficient discharge for the said legacy.

In all other aspects I confirm my Will and any other codicils thereto.

Signed _____

Dated _____

Please ensure that you sign this form in the presence of two independent witnesses.

Continued overleaf...

Codicil Form

CONTINUED

The following people cannot witness your Codicil:

- Your executor
- Your executor's spouse or civil partner
- A beneficiary of your Will
- A beneficiary's spouse or civil partner

WITNESS ONE (full name) _____

Address _____

_____ Post Code _____

Occupation _____

Signed _____

Date _____

WITNESS TWO (full name) _____

Address _____

_____ Post Code _____

Occupation _____

Signed _____

Date _____